

## **Waterford Community Association General Overview of Clubhouse Basic Rules**

1. Use restrictions:
  - a. All Association dues must be current for a homeowner to use or reserve the clubhouse facilities.
  - b. Use of the clubhouse is restricted to person's 21 years of age or over.  
An adult must always accompany persons under the age of 21.
  
2. Hours of use are:
  - a. Sunday through Thursday 5:00AM to 10:00PM
  - b. Friday & Saturday 5:00AM to 12:00 Midnight, (New Years Exception only)
  
3. Smoking: All areas of the interior of the clubhouse have been designated " NO SMOKING " areas. Smoking is permitted only on the outside the building. A sand-filled cement urn is available for disposal of extinguished cigarettes.
  
3. Reserving the Clubhouse:
  - a. Reservations for the clubhouse are taken by Legacy Association Management during regular business hours. Legacy Association Management's telephone number is 336-226-8411. Reservations are on a first come first serve basis. Reservations may not be made in excess of 90 days in advance of your planned event without prior approval of the Board of Directors. Association functions have priority for reserving the clubhouse.
  
  - b. A "Reserved Sign" is available for placement outside of the clubhouse when a homeowner has reserved the clubhouse for a special event. If you see this sign, please respect the privacy of your neighbor and do not enter the clubhouse.
  
  - c. The Board of Directors reserves the right to limit the number of times each calendar year that a single association member may reserve that clubhouse. The use of the clubhouse by an association member may be restricted at the discretion of the Board of Directors.
  
4. General Information:
  - a. Trash must be put into the City garbage can out side the building. If the can is full you must remove excess trash from the property.
  - b. The use of narcotics is prohibited. Consumption of alcohol must comply with all federal, state and county laws.
  - c. When you leave the clubhouse please leave the table lamps on and make sure all the doors are locked.
  
5. REMEMBER THAT THE CLUBHOUSE IS OWNED BY ALL THE WATERFORD AT THE LAKE HOMEOWNERS. Misuse of the clubhouse will eventually cost all the homeowners.

## Waterford at the Lake Master Association

*Waterford at the Lake Pool is a Private Pool.  
All guests must be accompanied by an adult Homeowner.*

### POOL RULES

#### 1. ACCESS AND HOURS

- A. Authorized electronic key only
- B. 8:00am to 9:00 PM.
- C. Exceptions: weather, and when a “Closed” sign is posted.

#### 2. Restrictions

- A. **Any** child younger than fourteen (14) years old **must** be accompanied By an adult (21 years or older) **resident** while in the pool area.
- B. When the pool is crowded, preference is given to adults for use of Furniture
- C. All pool furniture must be kept at least four feet from the pool.
- D. Please keep pool umbrellas lowered when not in use. It helps to prevent damage caused by wind. If you were the last to leave the pool area, everyone would appreciate if you would lower the umbrellas. In the past, we have had to replace several umbrellas, so by helping out in this way you are helping all of us and saving us money, too.

#### 3. Attire

- A. Appropriate and suitable swimwear is required. Cut-offs of any kind **are not** acceptable.

#### 4. Guests

- A. Waterford at the Lake Pool is a *private* pool. Guest are limited to four (4) per Family and must be accompanied by an **adult resident**. In town (local) guest are limited to two (2) visits per week.
- B. Pool parties **are not** allowed unless sponsored by the Association.

#### 5. Sanitation Requirements

- A. Any person with skin abrasion, cold, coughs, infections or communicable disease of any kind or anyone wearing bandages will not be allowed in the pool.
- B. All children who are not toilet trained must wear a waterproof diaper cover that is advertised acceptable and approved for pool use.
- C. No diapers are to be thrown into trashcans.
- D. Sunbathers using suntan lotion must cover chairs or chaise lounge with towels.
- E. All trashcans, cartons, cigarette butts, matches, etc; must be place in the trash containers provided.
- F. Flowerpots are not ashtrays. Please dispose of your cigarette butts in appropriate containers.

#### 6. General Prohibition

- A. No equipment or furniture mat be removed from the fenced in pool area.

- B. Small rafts and floats are allowed in the shallow end of the pool only. Water wings may be used as a safety device.
- C. For the **safety of all**, running, ball playing, horseplaying, roughhousing or any conduct that is boisterous, harmful or not conducive to proper pool behavior **is not permitted**. You will be asked to leave the pool area.  
Loud music **is not** allowed.
- D. Food **is not** allowed in the pool area. Exception: Association sponsored events only!
- E. Diving **is not** allowed.
- F. Pets of any kind **are not** allowed in the pool area. This is a rule dictated by the Board of Health.
- G. **No glass** of any kind is allowed in the pool area.

## 7. **Liability**

- A. The Association is not responsible for any loss or damage to personal property brought into the pool area.
- B. **Residents are responsible** for any damage caused by themselves or their guests.
- C. Any people using the pool do so **at their own risk**.

## 8. **Responsibility**

It is the responsibility of **Every Resident** to see that their children and/or guests are aware of the pool rules and comply with them.

It serves the benefit of our community to remember that having the pool and being able to use it is a privilege and an amenity for Waterford at the Lake. We need resident cooperation to keep the pool clean and make it work for the good and safety of all residents and their guests. Thank you.

WATERFORD AT THE LAKE BOARD OF DIRECTORS

**WATERFORD AT THE LAKE MASTER  
CLUBHOUSE APPLICATION & AGREEMENT**

**Refundable deposit of \$150 is required for all reservations to cover the cost of cleaning the clubhouse.** This does not include trash removal. You must remove trash from the premises the day of the function. **Non-refundable fee of \$50 is required to reserve the clubhouse for personal functions. Non-refundable fee of \$150 is required to reserve the clubhouse for business functions.**

**Two checks made payable to Waterford at the Lake Master Association are required to reserve the clubhouse.** One check for \$150 for all reservations and one check for either \$50(personal function) or \$250 (business function). Application for reservation must be made through the Priestley Management Company. The application must be an Association Member & association dues must be current to use or reserve the clubhouse.

**Your refundable deposit of \$150 is subject to the inspection of Priestley Management Company.** A Clubhouse Committee member will inspect the clubhouse with you before and after your function. If the Clubhouse Committee determines that you left the clubhouse clean, your \$150 check will be returned to you by mail. If the Clubhouse Committee determines that you did not leave the clubhouse clean, the \$\_\_\_\_\_ check will be used to cover the cost of cleaning the clubhouse.

**Date of Application:** \_\_\_\_\_ **Check:** \_\_\_\_\_ **Amount:** \_\_\_\_\_  
**Check:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Applicants Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone No. (home):** \_\_\_\_\_ **work:** \_\_\_\_\_

**Date Requested:** \_\_\_\_\_

**Type of Event:** \_\_\_\_\_

**Type of Decorations:** \_\_\_\_\_

**Hours of Use (include set-up & clean up times):** \_\_\_\_\_

**Anticipated Attendance: #of Adults** \_\_\_\_\_ **# of Children** \_\_\_\_\_

**I will** \_\_\_\_\_ **or I will not** \_\_\_\_\_ **clean up the clubhouse after my function.**

**General Information & Restrictions:**

- A. Application for reservation must be made through the Managing Agent and must be made by an Association member. The applicant must be present at all times during the period the clubhouse is in use for such reservation.
- B. The Board of Directors reserves the right to disapprove a function or group if it is deemed inconsistent with Clubhouse Guidelines.
- C. Use of the clubhouse is restricted to person 18 years of age and over. Persons under the age of 18 must be accompanied by an adult.

- D. A real estate sign is available for placement outside of the Clubhouse when a homeowner reserves the entire clubhouse. If you see this sign, please respect the privacy of your neighbor & do not enter the clubhouse.
- E. No smoking is allowed in the clubhouse. Smoking is permitted only on the outside concrete patio in front of the billiard room & exterior decks. A sand-filled cement urn is available for disposal of extinguished cigarettes.
- F. Use of narcotics is prohibited. Consumption of alcohol must comply with all federal, state, & county laws.

#### **Reservation & Deposit:**

- A. Association functions have priority for reserving the clubhouse.
- B. The Board of Directors reserves the right to limit the number of times each calendar year that a single Association member may reserve the clubhouse.
- C. Reservations may not be made further than 90 days in advance without Board approval.
- D. A reservation is not considered firm until confirmed by the Management Agent at least (10) working days in advance of the reservation date. Please submit your checks with the application & agreement form. your refundable \$150 deposit check will be held and returned to you by mail upon satisfactory inspection of the clubhouse by a member of the Clubhouse Committee.

#### **Reserving Member Responsibilities:**

- A. Reserving member must be in attendance at all times.
- B. Common courtesy for surrounding neighbors prevails as to the length of functions and to the sound level of entertainment. Hours of use are as follows: Sunday through Thursday 8:00 AM to 10:00 PM Friday & Saturday 8:00 AM to midnight (New Years exception only).
- C. Decorations-No attachments to wall or woodwork.
- D. Eating & drinking are to be confined to the clubhouse.
- E. All furniture, if rearranges for member's requirement, must be placed in its original position. Furniture must not be removed from the interior of the clubhouse.
- F. All clean up must be done by the time stated on this reservation from unless special arrangements have been made at the time of reservation
- G. Parking is limited to the clubhouse parking area, side of the street, and parking area at the models. Parking is not permitted in a resident's parking space or blocking any entrance to resident parking. Parking on the side of the street is allowed as long as it does not block the flow of traffic.
- H. In the event of glass door and/or window breakage, it will be the responsibility of the Association member to secure board-up service in order to secure the facility to protect it from vandalism or damage. You must notify the Clubhouse Committee, the Managing Agent, or a Board member immediately.

I, the undersigned, do hereby agree that I will abide by the policies governing the use of this facility and will be personally responsible for and damages to the facility, furniture, or equipment caused by the occupancy of our group to the premises. I understand that I, the undersigned, do hereby agree that I will abide by the policies governing the use of this facility and will be personally responsible for and damages to the facility, furniture, or equipment caused by the occupancy of our group to the premises. I understand that any violation may result in immediate closing of the facility and result in forfeiture of part or all of my refundable deposit. I further understand that charges not paid within (7) days of notification of cost and repairs will the Association may bring result in loss of Clubhouse privileges and a lien or court against me.

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**Signature of Association Homeowner**

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**Date**

**Please return to the Managing Agent:**

**B.C. Parker Real Estate  
407 S. Broad St.  
P.O. Box 309  
Burlington, NC 27216**